

**HIGH COURT OF PUNJAB & HARYANA**  
SOCIETY FOR CENTRALIZED RECRUITMENT OF STAFF IN SUBORDINATE  
COURTS  
(S.S.S.C.)

Website: [www.sssc.gov.in](http://www.sssc.gov.in)

E-mail ID: [infosssc.highcourt@gmail.com](mailto:infosssc.highcourt@gmail.com)

No. 612/ S.S.S.C.

Dated: 03.10.2019

**NOTICE INVITING QUOTATIONS**

Society for Centralized Recruitment of Staff in Subordinate Courts under High Court of Punjab and Haryana, a society registered under the Societies Registration Act, 1860 has been established to provide an effective, efficient, public centered, transparent selection mechanism for recruitment of staff in the Subordinate Courts of States of Punjab, Haryana and Union Territory of Chandigarh on behalf of District & Sessions Judges and staff in authorities of High Court of Punjab and Haryana as well as other officers/institution which may be entrusted to it from time to time.

S.S.S.C. proposes following items and services:

1.	Installation/un-installation of CCTV cameras with complete recording, viewing and support during examination throughout Punjab, Haryana and Union Territory of Chandigarh.	Quote charge per camera with viewing screen facility at centres as well as without viewing screen facility at centres.
2.	Cover Bags for the Frisking Enclosures	Quote Charge per bag
3.	Stationery Material ( as per the list enclosed)	Rate per piece/packet.

**TERMS AND CONDITIONS**

1. Last Date and Time for submission of bids is 14.10.2019 latest by 04:00 P.M.
2. Composite sealed bid needs to be submitted to the office of S.S.S.C. under Punjab & Haryana High Court, 4<sup>th</sup> Floor, High Court Extension building (old District Court Building), Sector 17 Chandigarh.
3. The time allowed for carrying out the work will be decided by the Society from time to time.
4. The decision of the empowered Chairperson or the 'Committee' of the Society shall be final regarding acceptance/rejection of tender or any other matter concerning the tender.

5. Purchaser also reserves the absolute right to reject any or all the tenders at any time solely based on the past unsatisfactory performance by the bidder(s) and the opinion/decision of Purchaser regarding the same shall be final and conclusive.
6. If any tenderer withdraws his tender before the completion of work or issue of letter of acceptance, or at any other stage prejudicial to purchaser, or makes any modifications in the terms and conditions of the tender which are not acceptable to the purchaser, or does not perform in the manner required of him, then the Society shall, without prejudice to any other right or remedy, be at liberty to impose penalty and will not be allowed to participate in any tender/contract floated by society in future.
7. This Notice Inviting Tender shall form a part of the contract document, if any. The successful tenderer, on acceptance of his tender by the purchaser, shall, immediately commence work and shall be bound to sign contract/any other documents, as required.
8. All disputes concerning in any way with this work are subjected to Chandigarh jurisdiction only.
9. Payment will be made on actual stock taking/service provided and after inspection and approval of competent authority.

**Sd/-**  
**Member Secretary**  
**S.S.S.C.**  
**Punjab & Haryana High Court.**

## LIST OF STATIONERY MATERIAL

Sr. No.	Particulars	Minimum Requirement*
1	Red Pen(Natraj)	700
2	Stamp Pad (FABER CASTELL of 110mm x 69mm)	2,000
3	Brown Tape 2"(65 mtr.)	100
4	Full Adhesive Sheets (A4 Size)(oddy)	200
5	Yellow Envelope with Cloth (Size 08inch X 10inch)	500
6	Brown Envelope (14 inch X17 inch) Jali	7,000
7	Cardboard (8.6 inch X12 inch)	2,000
8	File Cover ( 125 No.)	2,000
9	File Cover ( 250 No.)	4,000
10	Big Green Tags	100 packets
11	Small White Tags	5,000
12	Adhesive Tape Cloth(Medigrip)	100
13	Blue Pen (Butter Flow)	20
14	Box Files	15
15	Heavy Duty Batteries (9V 6F22)	600
*The actual quantity may be increased and the same shall be specified after acceptance of the quotations.		