

HIGH COURT OF PUNJAB & HARYANA

SOCIETY FOR CENTRALIZED RECRUITMENT OF STAFF IN SUBORDINATE COURTS
(S.S.S.C.)

Website: www.sssc.gov.in

E-mail ID: infossc.highcourt@gmail.com

No 248 / S.S.S.C.
Dated : 09.02.2017

NOTICE

It is for the information of concerned candidates that Computer Proficiency Test of shortlisted candidates for the post of Clerk in Subordinate Courts of Punjab against Advertisement No. 18C/SSSC/PB/2016 will be held on 25th and 26th February, 2017 at Mohali. E-Admit Cards indicating Batch, Time, Venue and Date of examination will be uploaded in due course. Candidates will be able to download the same by using the Registration I.D. and Password already intimated to them.

Computer Proficiency Test will consists of Word Processing and Spreadsheet Exam which will be of qualifying nature.

In the Word Processing, candidates will be provided with a passage of 600-700 words printed on a paper, he/she has to type the same on the computer in a software specially programmed by S.S.S.C. Candidates will be required to type as much as words in the duration of 10 minutes. Typing Speed will be calculated by using the following formula : ~

No. of words typed – Mistakes

10

In the Spreadsheet Exam, 5 questions of MS EXCEL will be asked comprising of 2 marks each. The candidates will be required to solve these questions in MS EXCEL 2007/2010 office.

The aforesaid Computer Proficiency Test is of qualifying nature only and the final merit will be prepared on the basis of marks secured by the candidates in written examination held on 18.12.2016.

Sd/-
Mahesh Grover
Member Secretary
S.S.S.C.